# **Research Data Management Plan (DMP)**

(Use Times New Roman font type, 12 pt font size. **Please delete the sections highlighted in grey.**)

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| Name of the Applicant: |  |
| Application title: |  |
| Start date and end date of the project: |  |
| Data manager/contact: |  |
| DMP 1st version/date: |  |
| DMP last update/date: |  |

In the below sections describe how you plan to manage the research data collected/generated during your Momentum MSCA project following the principle “as open as possible, as closed as necessary”. The data management should be specified based on FAIR principles: **F**indable – **A**ccessible – **I**nteroperable – **R**e-usable. Each of the issues should be addressed with a level of detail appropriate to the project.

**SUMMARY** *(purpose of the data collection/generation; relation to the objectives of the project; dataset[[1]](#footnote-1) reference and name; data types and formats; origin and expected size of the data generated/collected, re-use of existing data if any; data utility: to whom will it be useful)*

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**1. MAKING DATA FINDABLE** *(dataset description: metadata, persistent and unique identifiers e.g. DOI; discoverability of data (metadata provision); identifiability of data and standard identification mechanism; naming conventions used; approach towards search keyword; approach for clear versioning; standards for metadata creation if any)*

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**2. MAKING DATA OPENLY ACCESSIBLE** *(which data will be made openly available and if some datasets remain closed the reasons (legal/contractual/voluntary) for not giving access; how the data can be accessed (are relevant software tools/methods needed/provided?); where the data and associated metadata, documentation and code are deposited (repository?); how access will be provided in case there are any restrictions)*

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**3. MAKING DATA INTEROPERABLE** *(which standard or field-specific data and metadata vocabularies and methods will be used to allow interdisciplinary data-exchange and re-use among researchers, institutions, organizations, countries, etc. e.g. adhering to standards for formats, compliance with open software applications, facilitating re-combinations with different datasets of different origins)*

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**4. INCREASE DATA RE-USE** *(what data will remain re-usable and for how long, is embargo foreseen (reasons, for how long); how the data is licensed; data quality assurance procedures; the data produced and/or used in the project is usable by third parties in particular after the end of the project)*

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**5.** **ALLOCATION OF RESOURCES AND DATA SECURITY** *(estimated costs for making the project data open access and potential costs of long-term data preservation; intended ways to cover these costs; procedures for data backup and recovery; transfer of sensitive data and secure storage in repositories for long term preservation and curation)*

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**DISCLAIMER. It is the responsibility of the postdoctoral researcher to inform the Secretariat of MTA (**[**momentum.msca@office.mta.hu**](mailto:momentum.msca@office.mta.hu)**) of any ethics issues/concerns regarding the collection, processing, sharing and storage of data in relation to the project.**

1. Several datasets may be included into a single DMP. [↑](#footnote-ref-1)